

ANNEXURE – I

APPOINTMENT RULES FOR: JUNIOR HINDI TRANSLATOR

IN MINISTRY: MINISTRY OF COMMERCE AND INDUSTRY
DEPARTMENT OF INDUSTRIAL POLICY AND PROMOTION

TRADE MARKS & GEOGRAPHICAL INDICATIONS REGISTRY UNDER CONTROL OF DEPARTMENT OF INDUSTRIAL POLICY AND PROMOTION

| Name of the post | Number of post | Classification | Level in the Pay Matrix | Whether selection or Non – selection post | Age limit for direct recruits |
|-------------------------|--|---|----------------------------|---|---|
| 1 | 2 | 3 | 4 | 5 | 6 |
| Junior Hindi Translator | *03 (2018) * Subject to variation dependent of workload | General Central Service Group 'B' Non-Gazetted, Non-Ministerial | Level – 6 in Pay Matrix | Not applicable | Not exceeding 30 years. (Relaxable for Government servants up to five years' in accordance with the instructions or orders issued by the Central Government) Note : The crucial date for determining the age-limit shall be the closing date for receipt of applications from candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division, of J & K State, Lahaul & Spiti district and Pangi sub division of Chamba district of Himachal Pradesh, Andaman & Nicobar Islands or Lakshdweep. |

| Educational and other qualifications required for direct recruits | Whether age and educational qualification prescribed for direct recruits will apply in the case of promotes | Period of probation if any | Method of recruitment whether by direct recruitment or by promotion or by deputation / absorption and percentage of vacancy to be filled by various methods |
|--|---|----------------------------|--|
| 7 | 8 | 9 | 10 |
| <p>Master's degree of a recognized University in Hindi with English as a compulsory or elective subject or as the medium of examination at the degree level</p> <p style="text-align: center;">OR</p> <p>Master's degree of a recognized University in English with Hindi as a compulsory or elective subject or as the medium of examination at the degree level</p> <p style="text-align: center;">OR</p> <p>Master's degree of a recognized University in any subject other than Hindi or English, with Hindi medium and English as a compulsory or elective subject or as the medium of a examination at the degree level; Not Applicable 2 years</p> <p style="text-align: center;">OR</p> <p>Master's degree of a recognized University in any subject other than Hindi or English, with English medium and Hindi as a compulsory or elective subject or as the medium of a examination at the degree level;</p> <p style="text-align: center;">OR</p> <p>Master's Degree of a recognized University in any subject other than Hindi or English, with Hindi and English as compulsory or elective subjects or either of the two as a medium of examination and the other as a compulsory or elective subject at degree level; AND</p> <p>Recognized Diploma or Certificate course in translation from Hindi to English & vice versa or two years' experience of translation work from Hindi to English and vice versa in Central or State Government office, including Government of India Undertaking.</p> <p>Note 1: Qualifications are relaxable at the discretion of the Staff Selection Commission /Competent Authority in the case of candidates otherwise well qualified.</p> <p>Note 2: The qualification(s) regarding experience is relaxable at the discretion of the SSC/Competent Authority in the case of candidates belonging to Scheduled Castes or Scheduled Tribes if at any stage of selection, the SSC/Competent Authority is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancy reserved for them.</p> | <p>Not applicable</p> | <p>Two Years</p> | <p>Direct recruitment</p> <p>Note: Vacancies caused by the incumbent being away on deputation or long illness or study leave or under other circumstances for duration of one year or more may be filled on deputation basis from officers of Central Government:-</p> <p>(a) holding analogous posts on regular basis in the parent cadre/department; and</p> <p>(b) Possessing the qualifications and experience prescribed for direct recruits under col.7.</p> |

| In case of recruitment by promotion / deputation / absorption, grades from which promotion / deputation / absorption to be made. | If a Departmental Promotion Committee exists, what is its composition | Circumstances in which Union Public Service Commission is to be consulted in making recruitment. |
|--|---|--|
| 11 | 12 | 13 |
| Not applicable. | <p>Group 'B' Non-Gazetted Departmental Confirmation Committee consists of:-</p> <p>01. Senior Joint Registrar / Joint Registrar / Deputy Registrar / of Trade Marks & Geographical Indications – Chairman</p> <p>02. Assistant Registrar / Senior Examiner / Examiner of Trade Marks & Geographical Indications – Member</p> <p>03. Deputy Controller / Assistant Controller of Patents and Designs – Member</p> <p>Note: In case of designated officers are not available in Trade Marks & GI Registry, Corresponding officers from Patent Office may be considered for constitution of DPC.</p> | Consultation with Union Public Service Commission not necessary. |