

PROFORMA

1. Name and Address in Block letters:
2. Date of Birth (in Christian era):
3. Date of retirement under Central /State Govt. Rules:
4. Present post held:
5. Scale of pay and present pay:
6. Educational Qualifications:
7. Whether educational and other qualifications required for the post are satisfied. If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same.
8. Please state clearly whether in the light of entries made by you above, you meet the requirements of the post.
9. Details of employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

Office / Organization	Post held.		Scale of pay	Nature of duties.
	From	To		

10. Nature of present employment i.e. ad-hoc or temporary or quasi-permanent or permanent.
11. In case the present employment is held on deputation/contract basis, please state:-
 - (a) The date of initial appointment
 - (b) Period of appointment on deputation/contract
 - (c) Name of the parent Office/Organization to which you belong.
12. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.
13. Additional information, if any which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient.
14. Whether belongs to SC/ST.
15. Remarks.

Signature of the candidate

Address: -----

Date: -----