



INTELLECTUAL  
PROPERTY INDIA  
Patents/Designs/Trademark  
GEOGRAPHICAL INDICATIONS



GOVERNMENT OF INDIA  
MINISTRY OF COMMERCE & INDUSTRY  
Intellectual Property Office Building  
Plot No.32, Sector – 14, Dwarka  
NEW DELHI - 110 075.  
E-mail : delhi-patent@nic.in  
<http://ipindia.nic.in>

☎ 28034304, 05, 06

☎ 28034322-28034320  
Fax No.28034301/302

### Notice Inviting of Quotations

**No:-D-13012/1/POD/2010-2011/G.Admn**

**Dated 12.08.2011**

#### **Sub: Quotations for Supply and installation of Batteries under buy back scheme-**

Sealed competitive quotations are invited in the prescribed proforma attached, from original manufacturer or authorized distributors for the supply of batteries supporting the 20 KV UPS at Patent Office, Boudhik Sampada Bhawan, Plot No. 32, Sector-14, Dwarka- 110 078

- |   |   |
|---|---|
| 1.Specification of batteries :                              | <b>12 V/42AH, SMF Battery of Renowned Brands.</b>   |
| 2. Quantity required :                                      | 52 No.s (Fifty two only)  |
| 3. Place of delivery/Installation:                          | Boudhik Sampada Bhawan, Plot No. 32<br>Sector-14, Dwarka, New Delhi   |
| 4. Warranty :   | 36 months from the date of installation   |
| 5. Last Date and time of submission of Quotation :          | 22.08.2011 till 3.00 P.M.   |
| 6. Date of Opening of Quotations :                          | 23.08.2011 at 3.00 PM   |
| 6. Address for communication/ :<br>Submission of Quotations | Administrative Officer, Patent Office,<br>Boudhik Sampada Bhawan, Plot No. 32,<br>Sector-14, Dwarka,<br>New Delhi – 110 078<br>Telephone no.28034304,305,306/Extn.203<br>E-mail: ddodelhi.ipo |

**Terms & Conditions:-**

1. The Vendor should have valid Sale Tax/Vat/Tin no. and he has to submit documentary proof with price bids.
2. The Vendor has to deposit Bank Guarantee of Rs. 30,000/- just after receipt of purchase order valid up to three years from the date of installation of battery.
3. The Vendor will have to replace defective battery immediately within warranty period failing bank guarantee will be forfeited.
4. No Advance payment shall be made by the office. The bill for payment may be submitted only after successful installation of batteries.
5. The Vendor should quote buy back price of old 12 V/42AH, SMF Exide make Battery separately and need to be removed from office premises at his own price.
6. The Vendor should have to replace the old battery bank & to install new one. The Office will not pay additional payment for detaching old & installation of new Batteries.
7. Office reserves the right to reject any or all quotations without specifying any reason.
8. The rate quoted should be valid for 3 months from the last date of submission of quotation.

Sd/-  
Administrative Officer  
Patent Office Delhi

**PROFORMA OF QUOTATION FOR THE SUPPLY OF BATTERY (52 No.s)**

1. a. Name and complete address with Door No, Post Office, :  
pin code , telephone of the firm/individual
- b. Sales Tax/PAN/TAN No. and copy of the address  
proof of the firm/individual
2. Detailed Specification of the battery :
3. Total Cost of Batteries (including freight or all taxes):
4. Warrantee offered :
5. Time required for supply :
6. Total cost of 52 nos. of old Exide make 42AH/12V Batteries:
6. Remarks if any :

**Signature and Name of the Tenderer with seal**

**Proforma for quotations**

<b>Sl. No.</b>	<b>Particulars of Batteries with Brand Name</b>	<b>No. of Batteries</b>	<b>Unit Price</b>	<b>Tax If any</b>	<b>Total Price</b>	<b>Buy back price</b>	<b>Net Price</b>
01.							
02.							
03							
04							
05.	<b>Less: Buy-Back 12 V/42AH SMF Exide make old Batteries (Buy- Back)</b>	<b>52</b>	-	-	-		

**Signature and Name of the Tenderer with seal**