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GOVERNMENT OF INDIA
INTELLECTUAL PROPERTY OFFICE
INTELLECTUAL PROPERTY BUILDING
G.S.T ROAD, GUINDY
CHENNAI - 600 032

NO. E/1946

Dated the 19/07/2010

PUBLIC NOTICE

This office requires 10 Office Assistants and 15 Data Entry Operators to work in this office premise on daily basis for the period of 5 months.

The work of Office Assistants includes arranging and storing physical files of applications made for registration of Trade Marks, connecting relevant papers in the appropriate files & shifting these files/papers as required and any other work assigned to them by this office from time to time.

The work of Data Entry Operators includes making entries of information into Web based Trade Marks Automated System (TMAS) scanning and digitizing of records and uploading the same in TMAS and any other work assigned to them by this office from time to time.

The number of Office Assistants/ Data Entry Operators may be increased or reduced as per requirement of this office.

If any recognized man power supplying agency is interested to supply the aforesaid office Assistant and / or Data Entry Operators on daily wages for a period of 5 months at minimum wages as prescribed in the Minimum Wages Act, they should file a sealed quotation quoting the rates per person per day separately for Office Assistants and for Data Entry Operators. The same should be submitted by 30th JULY, 2010 evening 5.00 P.M. addressed to Shri M.Mohammed Habibullah, Examiner of Trade Marks, Trade Marks Registry, Intellectual Property Office, IP Bldg, G.S.T. Road, Guindy, Chennai 600 032..


(N.D.KASTURI)

DEPUTY REGISTRAR OF TRADE MARKS
HEAD OF OFFICE AND TECHNICAL HEAD

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